

The Town School

540 East 76th Street
New York, NY 10021
212-288-4383

INSTRUCTIONS FOR DONATING STOCK

- ❖ Complete the form below. All fields are required.
- ❖ Provide your bank or broker with a copy of the form.
- ❖ Mail, fax or e-mail the completed form to:
Philip Bien, Director of Institutional Advancement
Fax: 212-988-5846
E-mail: pbien@townschool.org

Name of Donor: _____

Name of Stock: _____ Number of Shares: _____

Name of Broker: _____ Telephone: _____

Date of Transfer: _____

Gift Fund:

- Unrestricted Annual Giving
- Esther Kramer Fund
- Natasha Sahadi Financial Aid Endowment Fund
- Other (*please specify*): _____

Signature: _____ Date: _____

Transfer Information

Charles Schwab & Co., Inc.

Account Name	The Town School – General Fund
DTC Number	0164
Account Number	3764-0297
School Tax ID Number	13-1393610