

The Town School
540 East 76th Street
New York, NY 10021
212-288-4383

INSTRUCTIONS FOR DONATING STOCK

- ❖ Complete the form below. All fields are required.
- ❖ Provide your bank or broker with a copy of the form.
- ❖ Mail, fax or e-mail the completed form to:
Melissa Bauman, Director of Institutional Advancement
Fax: 212-988-5846
E-mail: mbauman@townschool.org

Name of Donor: _____

Name of Stock: _____ Number of Shares: _____

Name of Broker: _____ Telephone: _____

Date of Transfer: _____

Gift Fund:

- Unrestricted Annual Giving
- Esther Kramer Fund
- Natasha Sahadi Financial Aid Endowment Fund
- Joyce Evans Professional Development Endowment Fund
- Other (*please specify*): _____

Signature

Date

Transfer Information

Charles Schwab & Co., Inc.
Account Name The Town School – General Fund
DTC Number 0164
Account Number 3764-0297
School Tax ID Number 13-1393610